



DOCKET FILE COPY ORIGINAL

Rachel Kohl Community Library, Inc.

687 Smithbridge Road • Glen Mills, PA 19342

Federal Communications Commission
Office of the Secretary
445 – 12th Street. SW
Washington, DC 20554

October 25, 2002

RE: WAIVER REQUEST
CC Docket Nos. 9645 and 97-21
Applicant Name: Rachel Kohl Community Library
Entity Number: 126197
Contact Person: Kathleen Pileggi
E-mail: pileQqidap@aol.com

RECEIVED & INSPECTED

OCT 30 2002

FCC - MAILROOM

The Rachel Kohl Community Library would like to request a waiver of the filing date for its Form 471 Application, which was prepared for the fiscal year of July 1, 2002 to June 30, 2003. The circumstances related to this request are outlined below.

Meg Hawkins, the Library Director at the time of filing, had sole responsibility for all paperwork pertaining to E-rate. Enclosed is a copy of the Form 471 Application, which she sent certified mail on Jan. 16, 2002 to SLD. c/o Ms. Smith. A returned receipt was requested.

Ms. Hawkins left the employment of the Library in February 2002. Upon leaving, she failed to inform anyone of the responsibilities associated with participating in the E-rate program. As a result of this, the Library's participation in the E-rate program, as well as, the fact that the Form 471 Application sent in January never reached its final destination was not discovered until recently.

It should also be noted that during February 2002, the Library changed its mailing address from P.O. Box 931, Concordville, PA, 19331-0931 to 687 Smithbridge Road, Glen Mills, PA, 19342. This change of address has been indicated on the enclosed copy of the Library's Form 471 Application.

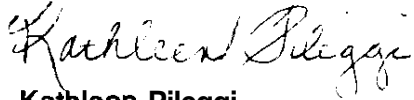
Our first knowledge of the existence of the E-rate program came in September when the company installing voice mail to our phone system asked if the Library participated in the program. After investigating into the matter, the Acting Director, Marge Bennett and I discovered the former Director's paperwork and called SLD to let them know that we had not received a Decision Letter. SLD explained that they had no record of receiving the Form 471 Application and informed us that a waiver from the FCC would be required to proceed with our application.

To follow-up on the certified returned receipt, I contacted the United States Postal Service to trace the identification number. I was told that there is no record that the mailing was received by SLD. Apparently, our application had been lost in the mail.

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Since the postmark on the enclosed certified mail receipt indicates that the Library's Form 471 Application was mailed prior to the deadline, the Library respectfully requests that a waiver be granted based on the extenuating circumstances involved. Your consideration of this matter is most appreciated.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kathleen Pileggi". The signature is written in a cursive, flowing style.

Kathleen Pileggi
Treasurer